



# COMMISSION SPECIAL MEETING **REVISED** AGENDA

## Port of Seattle Commission

Tom Albro  
Stephanie Bowman  
Bill Bryant  
John Creighton  
Courtney Gregoire

Port of Seattle  
Seattle-Tacoma International Airport  
Airport Office Building  
International Auditorium – Mezzanine Level South  
Seattle, Washington 98158

### SPECIAL MEETING

**Date:** March 18, 2014

## Chief Executive Officer

Tay Yoshitani

## Web site:

[www.portseattle.org](http://www.portseattle.org)

## E-mail:

**Commission-public-records**  
[@portseattle.org](mailto:@portseattle.org)

Port Commission:  
**(206) 787-3034**

Meeting and Agenda  
Information:  
**(206) 787-3210**

## Our Mission:

The Port of Seattle is a public agency that creates jobs by advancing trade and commerce, promoting industrial growth, and stimulating economic development

## Strategic Objectives:

- Position the Puget Sound region as a premier international logistics hub
- Advance this region as a leading tourism destination and business gateway
- Use our influence as an institution to promote small business growth and workforce development
- Be the greenest, and most energy efficient port in North America

## ORDER OF BUSINESS

- |            |  |
|------------|--|
| 12:00 noon | 1. Call to Order<br>Recess to:   |
| 1:00 p.m.  | 2. Executive Session, if necessary*<br>Call to Order or reconvene to Open Public Session** |
|            | 3. Approval of Minutes   |
|            | 4. Special Order of Business   |
|            | 5. Unanimous Consent Calendar  |
|            | 6. Division, Corporate and Commission Action Items   |
|            | 7. Staff Briefings   |
|            | 8. New Business  |
|            | 9. Policy Roundtables  |
|            | 10. Adjournment  |

### 1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

2. EXECUTIVE SESSION\* - Pursuant to RCW 42.30.110, if necessary.

3. APPROVAL OF MINUTES – Any minutes available for approval will be listed on the Unanimous Consent Calendar below.

### 4. SPECIAL ORDER OF BUSINESS

None.

### 5. UNANIMOUS CONSENT CALENDAR

**Notice:** *There will be no separate discussion of Consent Calendar items as they are considered routine by the Port of Seattle Commission and will be adopted by one motion. If a Commissioner or a member of the public requests discussion on a particular item, that item will be removed from the Consent Calendar and considered separately.*

- 5a. Approval of the minutes of the special meeting of November 8, 2013, regular meeting of November 19, 2013, special meeting of December 2, 2013, and regular meeting of December 3, 2013.
- 5b. Approval of the claims and obligations for the period of February 1 through February 28, 2014, in the amount of \$45,477,616.60. ([memo](#) enclosed)
- 5c. Authorization for the Chief Executive Officer to advertise, award, execute, and construct a major works construction contract for the Grease Interceptor Augmentation Project (CIP #C800551) at Concourse C and the South Satellite at the Seattle-Tacoma International Airport in the amount of **\$1,205,700**. ([memo](#) and [attachment](#) enclosed)

\* An Executive Session may be held at any time after the convening time, if necessary.

\*\* Please silence all personal electronic devices during the Public Session.

**5. UNANIMOUS CONSENT CALENDAR Continued**

5d. Authorization for the Chief Executive Officer to enter into a settlement agreement with Host International for certain unpaid concession rent on gross sales in its operations at Seattle-Tacoma International Airport. ([memo](#) and [attachment enclosed](#))

**PUBLIC TESTIMONY:** The Commission will take public testimony at this time consistent with the procedures noted at the bottom of this agenda.

**6. DIVISION, CORPORATE, AND COMMISSION ACTION ITEMS**

6a. Authorization for the Chief Executive Officer to design, advertise, and execute a major works construction contract for the North Utility Tunnel Steam Piping Upgrade project at Seattle-Tacoma International Airport in the amount of **\$1,250,000** (CIP #C800659). ([memo enclosed](#))

**7. STAFF BRIEFINGS**

7a. Legislative Update for March 18, 2014. (**no enclosures**)

**8. NEW BUSINESS**

**9. POLICY ROUNDTABLE**

None.

**10. ADJOURNMENT**

**PUBLIC TESTIMONY PROCEDURES**

The Port Commission will take public testimony after the unanimous consent agenda before considering action items or staff briefings, under new business, or during a public hearing. Any person wishing to speak must sign up to testify, identify the specific agenda item or topic they are addressing, and indicate whether they support or oppose the item. Public testimony will normally be limited to two minutes for individuals and representatives of organizations and is at the discretion of the Chair. In the interest of time, the Chair may limit the number of persons speaking on any topic, may further limit the time allotted to each person, or may limit testimony to those with new information to present. Written comments for any agenda item may be submitted to Commission Records staff at any time during the meeting for distribution to Commissioners and inclusion in the meeting record. The Port Commission does not engage in dialogue with testifiers during public meetings; however, questions or requests for information or documents may be made separately from the public meeting. All testimony is digitally recorded and made available via the Port's website and becomes a public record subject to disclosure under Washington's Public Records Act (RCW 42.56). The identity of each testifier will be noted in the minutes of the public meeting.